



# Southeast Iowa Regional Planning Commission

August 25, 2011

11:00 AM

211 N. Gear Avenue

West Burlington, IA 52655

Meeting Type

Executive Board

## — Revised Agenda —

<b>CALL TO ORDER</b>	Schleisman	
Agenda Approval		Board Action
Consent Agenda (Directors Report, Minutes, Financial Report, Claims, Correspondence)		Board Action
<b>OLD BUSINESS</b>		
1. Lee County Transit Update	Norris	Board Information
2. CEDS (Comprehensive Economic Development Strategy) Update	Norris	Board Information
<b>NEW BUSINESS</b>		
1. Draft Public Participation Plan	James	Board Information
2. State / Federal Funding Update	Norris	Board Information
3. Buxton Scout Information	Norris	Board Information
4. Flint River Trail Award	Norris	Board Information
5. Housing Construction Trailer Update	Norris	Board Information
<b>MATTERS FROM THE FLOOR</b>		

# Consent Agenda



## DIRECTOR'S REPORT

To: SEIRPC Board  
From: Mike Norris, Executive Director  
Date: July 21, 2011

### BUILDING UPDATE

SEIRPC is working through the cooling season. Utility bills are tracking the budget and employees and tenants are very comfortable. The building is easier to cool than to heat, as we've found out over the past 10 months.

### AGENDA ITEMS – OLD BUSINESS

1. Lee County Transit Update, Board Information. Lee County has voted to leave the 10-15 28E agreement, but 10-15 has not agreed to allow exit. SEIRPC is working with Lee County and Iowa DOT on transition options.
2. CEDS Update (Comprehensive Economic Development Strategy, Board Information). Steering committee and subcommittees identified, first strategy meeting September 1.

### AGENDA ITEMS – NEW BUSINESS

1. Draft Public Participation Plan, Board Information. SEIRPC must update its public participation plan before it proceeds with its Long Range Transportation Plan update, as part of the CEDS planning process.
2. State and Federal Funding Update, Board Information. Update on outlook for federal/state funding in future budget climate and federal debt situation.
3. Buxton Scout Information, Board Information. Information on regional opportunity to participate in web based software program providing information and analysis on demographics, psychographics, econometrics and other community information.
4. Flint River Trail Award, Board Information. SEIRPC was awarded a NADO Excellence in Regional Transportation award for its role in developing the Flint River Trail.
5. Housing Construction Trailer Update, Board Information. The SEIRPC construction trailer helped complete a Habitat house in Fort Madison and looks forward to future affordable housing projects.

**Southeast Iowa Regional Planning Commission  
Executive Board Minutes  
211 N. Gear Avenue, West Burlington, IA 52655  
June 23, 2011**

Members Present: Sue Frice, Hans Trousil, Jim Howell, and Gary Folluo,  
Members Absent: Brent Schleisman  
Staff Present: Mike Norris, Debbie Laughlin, Kim Schisel, and Zach James  
Guest Present: News Media

Call to order at 12:02 p.m.

**Agenda Approval**

Schisel answered some questions in regard to the financial report. Norris stated that the basement construction will be completed on time and that Trinity Consultants will begin moving in on July 7<sup>th</sup>. Norris stated that repairs and maintenance were higher due mainly to some trouble with our diesel motors. Motion by Trousil to approve the June 23, 2011 agenda, second by Folluo. All Ayes, motion passed.

**CONSENT AGENDA APPROVAL**

Motion by Howell to accept the consent agenda, second by Trousil. All Ayes, motion passed.

**Old Business: None**

**New Business:**

1. Executive Director Employment Contract: Frice stated that she did not agree with having Section 11: Severance since it is paid with public money. Discussion ensued as to the pros and cons of that section, resulting in the consensus to leave it in the employment contract. Norris stated that his increase was the same as staff at 1.5% increase and a special one time bonus of 1.5%. Howell stated that he would like to see the board come up with a more performance based evaluation for the Executive Director. Trousil made a motion to approve the Executive Director Employment Contract with a change to Section 2 - B changing the notice of termination prior to contract termination to (3) three months, second by Folluo. All ayes, motion carried.
2. Development Organizations Discussion: Norris stated that he wanted to make the board aware of a couple of organizations that could offer benefits for regional development in Southeast Iowa. He further stated that he could potentially see SEIRPC's role as being the administrative entity. Norris stated that Community Development Entity (CDE) is a development organization most commonly formed to invest in development projects and as a vehicle for New Market Tax Credits (NMTC). He then went over the highlights of a CDE, including that it can be for-profit or non-profit; have mission of serving low income communities, be a domestic corporation or partnership, etc. Norris stated that

3. Heartland Highway – St. Ambrose University Collaboration: Norris stated that Professor Randy Richards of St. Ambrose University (and Southeast Iowa LEAD Institute) has approached SEIRPC with a proposal for a leadership documentary/Vignette. Norris stated that SEIRPC is the entity they are focusing the documentary on in regard to the Heartland Highway Consortium (Iowa/Illinois Freight Corridor) and that some of the interviews have been done. He further stated that the documentary should be completed by the end of summer, prior to the beginning of the school year. The board expressed interest in seeing the documentary when it is complete. No action necessary.

**MATTERS FROM THE FLOOR:**

Folluo asked for an update on the Traffic Speed Indicators. James stated that they have a commitment letter ready to send out to the cities and counties, but are waiting for DOT approval before sending out, and that he expects to get that approval in July or August. James further stated that he recently attended an excellent sign workshop in Mount Pleasant that was put on by Iowa State University relating primarily to street signs.

Motion to adjourn meeting by Howell.  
Second by Trousil. All Ayes

Meeting adjourned at 12:54 p.m.

Submitted by Debbie Laughlin

\_\_\_\_\_  
Mike Norris, Executive Director

\_\_\_\_\_  
Jim Howell, Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# ***Financial Report***

***July 2011***

***Completed August 16, 2011***

***By Kim Schisel***



Dear SEIRPC Board:

The accompanying Balance Sheet of Southeast Iowa Regional Planning Commission, as of **July 31, 2011**, and the related Statements of Income and Changes in Financial Position for the one month ending **July 31, 2011**, have been compiled by Kim Schisel.

A compilation is limited to presenting, in the form of financial statements, information that is the representation of management. The statements have not been audited.

*Kim M. Schisel*  
*Finance Director*

**TO:** Seirpc Board  
**FROM:** Kim Schisel  
**DATE:** 08/16/11  
**RE:** Financial Summary for the month of **JULY-2011**



**PROFIT & LOSS ALL CLASSES**

	July-11	YTD
TOTAL REVENUES :	335,434	335,434
TOTAL EXPENSES :	269,216	269,216
Excess (deficiency) of revenues over (under) expenditures	66,218	66,218

**PROFIT & LOSS REGIONAL TRANSIT AUTHORITY**

	July-11	YTD
TOTAL REVENUES :	83,429	83,429
TOTAL EXPENSES :	87,408	87,408
Excess (deficiency) of revenues over (under) expenditures	(3,979)	(3,979)

CASH BALANCE	UNRESTRICTED	RESTRICTED	
Our Home Rehab Government Chkng		4,688	
Gen'l Government Chkng	334,767	10,373	
IRP Government Chkng		843,113	
Ft. Madison RLF Government Chkng		157,538	
Henry County RLF Government Chkng		156,692	
Henry County RTA Government Chkng	28,543		
Keokuk RLF Regular Chkng		103,081	
EDA RLF Government Chkng		331,307	
Mediapolis HTF Government Chkng		62,490	
GRHTF Government Chkng		58,612	
<b>TOTAL</b>	<b>363,309</b>	<b>1,727,895</b>	<b>2,091,204</b>

**CUSTOMER ACCOUNTS RECEIVABLE BALANCE**

CURRENT	1-30	31-60	61-90	>90	TOTAL
46,746	57,491	249,087	125	15,817	369,266

**Southeast Iowa Regional Planning Commission**

**Balance Sheet**

As of July 31, 2011

<b>ASSETS</b>	<b>Jul 31, 11</b>
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102.01 · Our Home Rehab Gov't Chkng	4,688.30
103.00 · Gen'l Government Checking	345,139.10
104.00 · IRP Government Checking	843,112.61
105.00 · Ft. Madison RLF Gov't Chkng	157,538.16
106.00 · Henry County RLF-Gov't Chkng	156,692.41
107.00 · Henry County (RTA)-Gov't Chkng	28,542.61
109.00 · Keokuk RLF	103,081.04
110.00 · EDA RLF Government Checking	331,307.23
113.00 · Mediapolis HTF Gov't Chkng	62,490.43
115.00 · GRHTF-Gov't Checking	58,611.97
<b>Total Checking/Savings</b>	<b>2,091,203.86</b>
<b>Accounts Receivable</b>	
120.00 · Accounts Receivable	369,266.00
<b>Total Accounts Receivable</b>	<b>369,266.00</b>
<b>Other Current Assets</b>	
101.00 · Petty Cash Account	199.95
130.00 · Ft. Madison RLF Receivable	47,006.55
131.00 · Henry County RLF Receivable	52,664.81
132.00 · Our Home Rehab Receivable	13,325.28
133.00 · Mediapolis HTF Receivable	59,284.14
134.00 · EDA RLF Receivable	652,858.61
135.00 · IRP I Loan Receivable	80,514.25
136.00 · IRP II Loan Receivable	296,469.28
137.00 · Keokuk RLF Receivable	102,419.89
<b>Total Other Current Assets</b>	<b>1,304,742.76</b>
<b>Total Current Assets</b>	<b>3,765,212.62</b>
<b>Other Assets</b>	
220.10 · Agency Vehicle/Equipment	127,154.73
221.10 · Acc. Deprec. Agency Vehicle/Equ	-109,438.49
230.10 · Transit Vehicle	818,370.40
231.10 · Acc. Deprec. Transit Vehicle	-290,226.89
240.10 · Program Equipment	18,690.00
241.10 · Accum Deprec-Program Equipment	-3,893.75
250.10 · Building	956,560.00
251.10 · Accumulated Depr.-Bldgs	-6,974.92
252.10 · Land	103,440.00
<b>Total Other Assets</b>	<b>1,613,681.08</b>
<b>TOTAL ASSETS</b>	<b>5,378,893.70</b>

**Southeast Iowa Regional Planning Commission**

**Balance Sheet**

As of July 31, 2011

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

300.00 · Accounts Payable - QB 25,416.11

**Total Accounts Payable** 25,416.11

**Other Current Liabilities**

2100 · Payroll Liabilities 14,453.12

310.00 · Accounts Payable 16,891.00

326.47 · Deferred Revenue-SHTF FY12 2,250.00

326.80 · Custodial Fund Liability 144.07

352.00 · Accrued Interest Expense -3,348.86

355.00 · Accrued Salaries & Vacation 13,455.21

357.00 · Accrued Expenses 3,348.56

3600 · Short Term Notes Payable 10,037.73

**Total Other Current Liabilities** 57,230.83

**Total Current Liabilities** 82,646.94

**Long Term Liabilities**

3700 · Long Term Notes Payable 1,267,937.30

**Total Long Term Liabilities** 1,267,937.30

**Total Liabilities** 1,350,584.24

**Equity**

3900 · Fund Balance 2,399,868.91

3901 · Investment in Transit Vehicles 528,143.51

3902 · Investment in Program Equipment 14,796.25

3903 · Investment in Property 647,000.00

3904 · Reserve for Mediapolis Loans 59,284.14

3905 · Reserve for FM RLF Loans 47,006.55

3906 · Reserve for Henry Co. Loans 52,664.81

3908 · Reserve for Our Home Loans -2,494.84

3909 · Reserve for Keokuk RLF Loans 102,419.89

3971 · Reserve for EDA RLF Loans 652,858.61

3972 · Reserve for IRP-I Loans -460,486.73

3976 · Reserve for IRP II Loans -78,969.98

**Net Income** 66,218.34

**Total Equity** 4,028,309.46

**TOTAL LIABILITIES & EQUITY** 5,378,893.70

**Southeast Iowa Regional Planning Commission**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For the Month Ended July 31, 2011**

	July 2011	YTD	FY12 Budget	FY11 Actual	FY10 Actual	FY09 Actual	FY08 Actual
<b>Revenues:</b>							
3900.00 · Tx from Fund Balance			31,239				
<b>4100 · Bus Fare Revenues</b>							
410.00 · General Public	2,118.50	2,118.50	46,761	47,869.94	50,915.99	60,429.77	70,147.42
411.00 · Local Contracts	4,329.14	4,329.14	63,500	132,649.47	306,718.11	471,354.70	287,147.57
<b>Total 4100 · Bus Fares</b>	6,447.64	6,447.64	110,261	180,519.41	357,634.10	531,784.47	357,294.99
<b>4500 · Federal/State Revenues</b>							
450.00 · EDA Planning Grant	0.00	0.00	61,000	61,000.00	64,840.00	53,550.00	51,000.00
450.01 · Marketing Grant	0.00	0.00	0	7,550.00	0.00	0.00	97,495.93
450.02 · EDA Flood Recovery	0.00	0.00	0	74,304.84	123,078.44	102,616.80	0.00
450.03 · EDA Technical Assistance	0.00	0.00	0	0.00	9,725.00	4,150.00	0.00
450.04 · EDA Facility Grant	-34,628.99	-34,628.99	76,300	667,647.08	0.00	0.00	0.00
451.00 · IDED COG Assistance	0.00	0.00	8,471	10,294.12	8,470.58	8,823.53	0.00
452.00 · USDA Grant Income	0.00	0.00	0	0.00	143,790.00	155,766.00	127,144.92
453.00 · PDM (Pre-Disaster Mitigation)	0.00	0.00	0	7,083.00	37,343.00	36,834.00	0.00
453.01 · Homeland Security	0.00	0.00	0	249,673.40	81,340.64	0.00	0.00
454.00 · Brownfield Grant	0.00	0.00	0	3,709.45	81,361.40	112,981.66	0.00
455.00 · IDOT Planning	0.00	0.00	190,304	158,306.00	140,265.00	149,731.00	168,236.76
456.00 · State Transit Assistance (RTA)	22,216.77	22,216.77	244,350	385,794.85	228,734.55	217,033.97	235,577.31
457.00 · Federal Transit Assistance (RTA)	0.00	0.00	251,923	333,422.00	396,927.93	315,518.83	184,995.00
458.00 · Housing Draws	122,238.06	122,238.06	0	817,841.25	197,178.94	1,683,708.00	92,154.16
458.01 · IFA Tax Credit Revenues	0.00	0.00	0	11,550.00	28,350.00	7,350.00	0.00
459.00 · State Medicaid	5,297.87	5,297.87	140,000	148,101.74	134,997.51	124,586.16	146,349.29
<b>Total 4500 · Federal/State Revenues</b>	115,123.71	115,123.71	972,348	2,936,277.73	1,676,402.99	2,972,649.95	1,102,953.37
<b>4600 - Principle on Loans</b>							
461.00 - Principle on Loans	20,093.94	20,093.94	0	301,937.24	303,497.75	0.00	0.00
<b>Total 4600 - Principle on Loans</b>	20,093.94	20,093.94	0	301,937.24	303,497.75	0.00	0.00
<b>4700 · Local Revenues</b>							
470.00 · Per Capita Revenue	123,191.00	123,191.00	124,498	120,556.69	125,498.00	119,051.70	116,499.00
471.00 · Cities/Counties	0.00	0.00	0	24,034.49	33,476.79	4,667.00	1,325.00
472.00 · Other Contracts	30,836.00	30,836.00	291,172	297,297.03	963,037.74	3,133,140.17	187,328.81
473.00 · Grant Administration	20,825.00	20,825.00	154,666	455,415.50	67,250.00	40,900.00	56,000.00
474.00 · CDBG Housing Administration	0.00	0.00	0	0.00	11,551.00	16,929.00	11,375.00
475.00 · Other Contributions	300.00	300.00	0	81,279.00	8,124.29	9,600.20	3,321.46
476.00 · HOME Administration	0.00	0.00	0	0.00	2,808.00	27,621.00	0.00
477.00 · IRP Administration	0.00	0.00	0	0.00	16,126.13	24,649.45	0.00
478.00 · FT. MADISON RLF Administratio	0.00	0.00	5,627	5,627.00	5,463.00	801.79	0.00
479.00 · RLF Administration	0.00	0.00	0	56,441.83	13,580.41	3,070.98	0.00
480.00 · Henry Co. RLF Administration	0.00	0.00	5,627	5,627.00	5,463.00	672.96	0.00
481.00 · Housing Soft Costs	0.00	0.00	24,000	5,943.05	9,595.50	2,762.96	8,255.46
482.00 · Lead Abatement	0.00	0.00	0	1,350.00	18,300.00	35,200.00	1,155.00
483.00 · Housing Authority Revenue	0.00	0.00	0	0.00	0.00	16,919.37	0.00
484.00 · Housing Inspections	0.00	0.00	0	0.00	0.00	337.50	7,875.00
485.00 · SBA Revenue	0.00	0.00	0	0.00	6,490.00	0.00	9,348.52
486.00 · Keokuk RLF Administration	0.00	0.00	5,627	5,627.00	5,463.00	2,442.60	2,100.00
487.00 · Mediapolis Housing Trust	0.00	0.00	5,835	5,835.00	0.00	0.00	0.00
488.00 · Vehicle Reimbursements	1,820.73	1,820.73	8,750	23,405.65	31,002.05	31,990.63	8,784.60
489.00 · Housing Administration	0.00	0.00	248,150	86,814.66	32,600.00	0.00	0.00
<b>Total 4700 · Local Revenues</b>	176,972.73	176,972.73	873,952	1,175,253.90	1,355,828.91	3,470,757.31	413,367.85
<b>4900 · Miscellaneous Revenues</b>							
491.00 · Note Proceeds	0.00	0.00	0	413,000.00			
492.00 · Lease Income	10,311.60	10,311.60	96,739	49,552.51	0.00	0.00	0.00
495.00 · Insurance Proceeds	0.00	0.00	0	0.00	6,010.93	42.70	1,437.30
496.00 · Interest Income (Bank)	870.11	870.11	6,255	10,249.28	9,726.69	16,408.76	40,810.84
497.00 · Miscellaneous Revenues-Other	15.67	15.67	0	14,975.30	4,757.25	6,234.61	10,519.80
498.00 · Matching Funds	0.00	0.00	0	92,161.35	0.00	26,040.00	0.00
<b>Total 4900 · Miscellaneous Revenues</b>	11,197.38	11,197.38	102,994	579,938.44	20,494.87	48,726.07	52,767.94
<b>5000-52 RLF Income</b>							
507.00 · Late Payment Fees	75.00	75.00	325	1,950.00	3,855.99	600.00	0.00
508.00 · Loan Closing Fees	0.00	0.00	3,500	1,875.00	3,750.00	4,125.00	1,657.50
509.00 · FM RLF Loan Interest Income	200.99	200.99	0	2,374.21	2,322.73	0.00	0.00
510.00 · Henry Co. RLF Interest Income	234.73	234.73	0	3,136.95	2,404.54	0.00	0.00
511.01 · EDA RLF I Interest Income	2,770.16	2,770.16	35,000	37,548.98	28,478.01	0.00	0.00
511.02 · EDA RLF II Interest Income	0.00	0.00	7,500	0.00	0.00	0.00	0.00
512.00 · Mediapolis HTF Interest Income	181.04	181.04	0	3,595.23	4,765.35	0.00	0.00
515.00 · IRP I Loan Interest Income	447.68	447.68	15,000	6,681.81	14,877.07	0.00	0.00
516.00 · IRP II Loan Interest Income	1,463.25	1,463.25	16,000	19,086.77	16,001.78	87,413.48	97,980.20
517.00 · Our Home Rehab Interest Income	23.98	23.98	0	1,218.57	750.56	0.00	0.00
518.00 · Keokuk RLF Loan Interest Income	202.09	202.09	0	3,315.57	2,824.58	0.00	0.00
<b>Total 5000-52 RLF Income</b>	5,598.92	5,598.92	77,325	80,783.09	80,030.61	92,138.48	99,637.70

**Southeast Iowa Regional Planning Commission**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For the Month Ended July 31, 2011**

	<b>July 2011</b>	<b>YTD</b>	<b>FY12 Budget</b>	<b>FY11 Actual</b>	<b>FY10 Actual</b>	<b>FY09 Actual</b>	<b>FY08 Actual</b>
<b>Total Income</b>	335,434.32	335,434.32	<b>2,168,119</b>	5,254,709.81	3,793,889.23	7,116,056.28	2,026,021.85
<b>Expenditures:</b>							
701.00 · Salaries	65,395.75	65,395.75	<b>972,950</b>	1,037,294.86	1,147,061.18	1,078,150.59	859,113.74
702.00 · FICA - Employer's Share	4,894.77	4,894.77	<b>52,833</b>	77,792.97	86,144.50	80,420.84	65,368.60
703.00 · IPERS - Employer's Share	4,400.44	4,400.44	<b>78,517</b>	72,320.18	75,425.69	68,611.33	51,661.71
704.00 · Unemployment	0.00	0.00	<b>1,000</b>	9,049.36	14,805.28	9,462.17	2,481.58
705.00 · Employee Benefits	6,912.75	6,912.75	<b>145,508</b>	144,861.21	147,120.96	98,390.05	57,976.21
706.00 · Physicals	0.00	0.00	<b>1,200</b>	1,780.00	1,424.00	118.00	863.00
707.00 · Uniform Expense	55.40	55.40	<b>600</b>	825.12	3,242.98	3,881.86	3,007.99
708.00 · Drug Testing	0.00	0.00	<b>1,000</b>	967.00	1,001.00	2,023.00	2,980.00
709.00 · Personnel Expenses-Other	54.80	54.80	<b>500</b>	424.56	400.00	1,850.00	1,932.95
710.00 · Accounting	292.03	292.03	<b>4,000</b>	3,637.96	3,800.44	3,556.12	3,457.99
712.00 · Advertising	0.00	0.00	<b>2,000</b>	2,701.37	5,449.27	5,221.95	9,000.57
717.00 · Audit	0.00	0.00	<b>14,000</b>	12,750.00	12,600.00	12,000.00	13,125.00
726.00 · Contractual Expenses-Other	100.00	100.00	<b>164,100</b>	564,174.60	152,573.31	147,874.68	32,393.02
728.00 · Information Technology	0.00	0.00	<b>5,000</b>	14,038.44	8,027.35	11,148.04	12,004.45
729.00 · Copier Expense	0.00	0.00	<b>9,500</b>	7,650.50	9,691.57	9,915.23	3,755.40
730.00 · Legal Expense	0.00	0.00	<b>8,000</b>	24,886.30	33,939.97	19,493.32	4,547.91
738.00 · Depreciation Expense	0.00	0.00	<b>4,400</b>	28,850.73	27,495.05	20,153.16	30,965.61
740.00 · Dues/Subscriptions	0.00	0.00	<b>13,000</b>	16,458.60	12,435.79	13,593.17	14,164.08
741.00 · Public Notices	0.00	0.00	<b>1,700</b>	2,519.69	3,098.10	3,348.15	1,709.91
745.00 - Land, Structures, Right of Way, et	0.00	0.00	<b>0</b>	1,055,000.00	0.00	0.00	0.00
746.00 · Leased Equipment	0.00	0.00	<b>700</b>	760.00	760.00	979.00	478.18
747.00 · Equipment under \$5000	3,205.00	3,205.00	<b>11,393</b>	29,438.03	4,326.58	54,822.08	30,990.18
748.00 · Capital Equipment	0.00	0.00	<b>0</b>	57,510.40	207,221.40	131,687.94	16,616.00
749.00 · Principle Expense	0.00	0.00	<b>52,129</b>	0.00	0.00	43,449.17	0.00
750.00 · Lead Testing	0.00	0.00	<b>2,000</b>	1,488.00	2,344.00	4,170.00	1,210.00
751.00 · Housing	68,238.06	68,238.06	<b>0</b>	579,853.54	800,582.02	4,286,455.75	97,616.83
752.00 · Admin. Expense	0.00	0.00	<b>0</b>	59,043.43	24,041.54	22,361.51	3,796.35
754.00 · Insurance	46,816.00	46,816.00	<b>83,502</b>	102,531.53	102,216.99	84,330.57	58,385.62
756.00 · Mortgage Filing Fees	78.00	78.00	<b>255</b>	520.00	1,656.84	1,920.21	603.00
757.00 · Interest Expense	60.71	60.71	<b>35,619</b>	34,973.84	7,904.85	12,146.88	16,121.69
758.00 · Loan Closing Expense	0.00	0.00	<b>0</b>	5.00	237.88	136.92	32.00
759.00 · Credit Report Exp.	0.00	0.00	<b>250</b>	16.92	18.92	9.46	52.96
766.00 · Bldg. Maintenance & Repair	172.00	172.00	<b>10,500</b>	19,684.81	0.00	8.40	0.00
767.00 · Vehicle Maintenance & Repair	2,609.98	2,609.98	<b>91,000</b>	124,057.61	119,727.90	158,776.70	131,010.33
768.00 · Marketing	1,315.00	1,315.00	<b>0</b>	60.00	2,120.00	1,640.00	97,188.85
769.00 · Meeting Expense	164.93	164.93	<b>6,200</b>	6,028.09	6,762.34	6,280.22	7,783.77
782.00 · Printing/Postage	93.40	93.40	<b>2,575</b>	8,346.74	11,324.12	8,613.58	8,005.49
791.00 · Rent	800.00	800.00	<b>5,200</b>	7,663.55	19,806.22	18,591.81	16,242.28
806.00 · Supplies	843.27	843.27	<b>15,150</b>	16,573.45	17,733.66	34,975.80	36,449.45
807.00 · Bank Charges	0.00	0.00	<b>42</b>	87.28	197.35	135.41	33.95
808.00 · Fuel/Oil	0.00	0.00	<b>83,314</b>	110,682.19	120,291.76	141,034.94	176,001.86
810.00 · Telecommunications	1,861.63	1,861.63	<b>16,990</b>	22,932.01	24,886.71	21,427.50	16,873.15
811.00 - Utilities Expense	0.00	0.00	<b>33,000</b>	21,801.22	0.00	0.00	0.00
812.00 - Bldg. Operation Allocation	0.00	0.00	<b>0</b>	0.00	0.00	0.00	0.00
812.00 - Real Estate Taxes	0.00	0.00	<b>72,250</b>	0.00	0.00	0.00	0.00
815.00 · Mileage Expense	0.00	0.00	<b>200</b>	18.80	4,188.37	5,452.19	0.00
816.00 · Travel/Training	31.33	31.33	<b>11,100</b>	12,873.33	17,304.48	24,513.72	41,001.66
820.00 · Use Allowance	1,820.73	1,820.73	<b>8,750</b>	23,405.65	31,002.05	30,020.75	8,784.60
829.00 · Down Payment Assistance	59,000.00	59,000.00	<b>0</b>	316,418.25	0.00	0.00	0.00
830.00 · Participant Loans & Grants	0.00	0.00	<b>0</b>	0.00	455,400.00	0.00	0.00
890.00 - Matching Expenditures	0.00	0.00	<b>0</b>	0.00	0.00	26,040.06	0.00
900.00 · INDIRECT COSTS	0.00	0.00	<b>82,201</b>	92,161.35	0.01	0.00	-0.01
<b>Total Expenditures</b>	<b>269,215.98</b>	<b>269,215.98</b>	<b>2,104,128</b>	4,726,918.47	3,727,792.43	6,709,192.23	1,935,787.91
<b>Excess (deficiency) of revenues over(under) expenditur</b>	<b>66,218.34</b>	<b>66,218.34</b>	<b>63,991.41</b>	<b>527,791.34</b>	<b>66,096.80</b>	<b>406,864.05</b>	<b>90,233.94</b>

**Regional Transit Authority**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For the Month Ended July 31, 2011**

	July 2011	Year-to-Date	FY12 Budget	FY11 Actual	FY10 Actual	FY09 Actual	FY08 Actual
<b>Revenues:</b>							
3900.00 · Tx from Fund Balance			31,239				
<b>4100 · Bus Fare Revenues</b>							
410.00 · General Public	2,118.50	2,118.50	46,761	47,869.94	50,915.99	60,430	70,147.42
411.00 · Local Contracts	4,329.14	4,329.14	63,500	132,649.47	306,718.11	471,355	287,147.57
<b>Total 4100 · Bus Fares</b>	<b>6,447.64</b>	<b>6,447.64</b>	<b>110,261</b>	<b>180,519.41</b>	<b>357,634.10</b>	<b>531,784</b>	<b>357,294.99</b>
<b>4500 · Federal/State Revenues</b>							
456.00 · State Transit Assistance (RTA)	22,216.77	22,216.77	244,350	260,615.85	228,734.55	217,034	235,577.31
457.00 · Federal Transit Assistance (RT)	0.00	0.00	251,923	333,422.00	396,927.93	315,519	184,995.00
459.00 · State Medicaid	5,297.87	5,297.87	140,000	148,101.74	134,997.51	124,586	146,349.29
<b>Total 4500 · Federal/State Revenues</b>	<b>27,514.64</b>	<b>27,514.64</b>	<b>636,273</b>	<b>742,139.59</b>	<b>760,659.99</b>	<b>657,139</b>	<b>566,921.60</b>
<b>4700 · Local Revenues</b>							
470.00 · Per Capita Revenue	49,443.00	49,443.00	49,443	49,443.00	49,443.00	45,523	47,041.00
472.00 · Other Contracts	0.00	0.00	0	0.00	0.00		-15.00
<b>Total 4700 · Local Revenues</b>	<b>49,443.00</b>	<b>49,443.00</b>	<b>49,443</b>	<b>49,443.00</b>	<b>49,443.00</b>	<b>45,523</b>	<b>47,026.00</b>
<b>4900 · Miscellaneous Revenues</b>							
495.00 · Insurance Proceeds	0.00	0.00	0	0.00	3,201.00	43	1,437.30
496.00 · Interest Income (Bank)	8.31	8.31	0	87.83	55.04	57	25.32
497.00 · Miscellaneous Revenues-Other	15.67	15.67	55	73.29	4,327.70	920	702.69
498.00 · Matching Funds	0.00	0.00	0	0.00	0.00	26,040	
<b>Total 4900 · Miscellaneous Revenues</b>	<b>23.98</b>	<b>23.98</b>	<b>55</b>	<b>161.12</b>	<b>7,583.74</b>	<b>27,060</b>	<b>2,165.31</b>
<b>Total Revenues</b>	<b>83,429.26</b>	<b>83,429.26</b>	<b>827,271</b>	<b>972,263.12</b>	<b>1,175,320.83</b>	<b>1,261,506</b>	<b>973,407.90</b>
<b>Expenditures:</b>							
701.00 · Salaries	20,120.86	20,120.86	321,430	365,046.82	368,395.08	358,597	311,599.03
702.00 · FICA - Employer's Share	1,529.31	1,529.31	17,910	27,723.59	27,710.01	27,457	24,341.37
703.00 · IPERS - Employer's Share	1,510.71	1,510.71	25,939	25,563.25	24,457.12	22,518	19,352.94
704.00 · Unemployment	0.00	0.00	1,000	0.00	6,973.60	9,380	0.00
705.00 · Employee Benefits	1,716.83	1,716.83	36,005	40,890.88	40,251.91	25,803	14,698.50
706.00 · Physicals	0.00	0.00	1,200	1,780.00	1,424.00	118	863.00
707.00 · Uniform Expense	55.40	55.40	600	825.12	2,025.90	1,194	1,959.19
708.00 · Drug Testing	0.00	0.00	1,000	967.00	1,001.00	2,023	2,980.00
709.00 · Personnel Expenses-Other	54.80	54.80	100	0.00	100.00	1,050	1,503.95
712.00 · Advertising	0.00	0.00	2,000	1,967.63	1,746.70	3,896	2,218.58
726.00 · Contractual Expenses-Other	0.00	0.00	11,500	12,913.92	8,733.20	9,741	7,838.63
728.00 · Information Technology	0.00	0.00	0	990.00	0.00	0	0.00
730.00 · Legal Expense	0.00	0.00	3,500	5,616.48	16,378.43	14,058	1,282.50
738.00 · Depreciation Expense	0.00	0.00	0	0.00	0.00	0	18,202.17
740.00 · Dues/Subscriptions	0.00	0.00	2,500	2,547.00	1,355.83	2,057	1,958.80
741.00 · Public Notices	0.00	0.00	100	22.53	90.08	279	0.00
746.00 · Leased Equipment	0.00	0.00	0	0.00	0.00	0	0.00
747.00 · Equipment Under \$5000	0.00	0.00	1,000	0.00	0.00	17,243	16,025.44
748.00 · Capital Equipment	0.00	0.00	0	57,510.40	207,221.40	107,998	16,616.00
754.00 · Insurance	46,816.00	46,816.00	49,702	51,564.00	69,793.00	59,100	44,112.00
766.00 · Bldg. Maintenance & Repairs	0.00	0.00	500	3,832.92	0.00	0	0.00
767.00 · Vehicle Maintenance & Repair	2,609.98	2,609.98	90,000	122,325.92	115,118.05	157,507	131,010.33
768.00 · Marketing	0.00	0.00	0	0.00	0.00	0	0.00
769.00 · Meeting Expense	0.00	0.00	200	99.78	222.16	193	98.24
782.00 · Printing/Postage	0.00	0.00	200	837.01	52.12	247	657.92
791.00 · Rent	800.00	800.00	5,200	5,213.55	4,976.22	5,019	3,407.59
806.00 · Supplies	7.62	7.62	1,000	1,003.41	266.80	660	1,070.80
807.00 · Bank Charges	0.00	0.00	0	-25.00	30.00	6	18.48
808.00 · Fuel/Oil	0.00	0.00	79,414	105,799.09	114,227.21	136,696	173,885.33
810.00 · Telecommunications	621.24	621.24	7,800	8,657.12	9,759.24	7,859	6,992.77
815.00 · Mileage Expense	0.00	0.00	200	0.00	431.00	529	0.00
816.00 · Travel/Training	0.00	0.00	500	3,169.41	5,766.39	2,881	6,598.47
820.00 · Use Allowance	314.70	314.70	1,500	3,803.99	6,155.75	2,728	374.22
890.00 · Matching Expenditures	0.00	0.00	0	0.00	0.00	26,040	
900.00 · INDIRECT COSTS	11,250.75	11,250.75	156,368	103,573.89	104,924.17	109,133	118,165.06
<b>Total Expenditures</b>	<b>87,408.20</b>	<b>87,408.20</b>	<b>818,368</b>	<b>954,219.71</b>	<b>1,139,586.37</b>	<b>1,112,011</b>	<b>927,831.31</b>
<b>End Balance</b>	<b>-3,978.94</b>	<b>-3,978.94</b>	<b>8,903</b>	<b>18,043.41</b>	<b>35,734.46</b>	<b>149,495.21</b>	<b>45,576.59</b>

**Southeast Iowa Regional Planning Commission**

**Statement of Activities by Cost Center**

**Year to Date thru July 2011**

	<b>10 Company Vehicle</b>	<b>20 EDA PG</b>	<b>22 Facility</b>	<b>23 EDA Facility</b>	<b>30 DMPLAN</b>	<b>47 HOUSING</b>
<b>Revenues:</b>						
4100 · Bus Fare Revenues	0.00	0.00	0.00	0.00	0.00	0.00
4500 · Federal/State Revenues	0.00	0.00	0.00	-34,628.99	0.00	122,238.06
461 - Principle on Loans	0.00	0.00	0.00	0.00	0.00	587.90
4700 · Local Revenues	1,820.73	0.00	0.00	0.00	24,586.00	0.00
4900 · Miscellaneous Revenues	0.00	0.00	10,311.60	0.00	0.00	21.69
50000-52 RLF Income	0.00	0.00	0.00	0.00	0.00	205.02
	<u>1,820.73</u>	<u>0.00</u>	<u>10,311.60</u>	<u>-34,628.99</u>	<u>24,586.00</u>	<u>123,052.67</u>
<b>Expenditures:</b>						
700.00 · Personnel Expenses	0.00	5,257.77	0.00	0.00	2,372.24	10,227.33
704.00 · Unemployment	0.00	0.00	0.00	0.00	0.00	0.00
706.00 · Physicals	0.00	0.00	0.00	0.00	0.00	0.00
707.00 · Uniform Expense	0.00	0.00	0.00	0.00	0.00	0.00
708.00 · Drug Testing	0.00	0.00	0.00	0.00	0.00	0.00
709.00 · Personnel Expenses-Other	0.00	0.00	0.00	0.00	0.00	0.00
710.00 · Accounting	0.00	0.00	0.00	0.00	0.00	0.00
712.00 · Advertising	0.00	0.00	0.00	0.00	0.00	0.00
717.00 · Audit	0.00	0.00	0.00	0.00	0.00	0.00
726.00 · Contractual Expenses	0.00	0.00	100.00	0.00	0.00	0.00
728.00 · Information Technology	0.00	0.00	0.00	0.00	0.00	0.00
729.00 · Copier Expense	0.00	0.00	0.00	0.00	0.00	0.00
730.00 · Legal Expense	0.00	0.00	0.00	0.00	0.00	0.00
738.00 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00
740.00 · Dues/Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
741.00 · Public Notices	0.00	0.00	0.00	0.00	0.00	0.00
745.00 · Land, Structures, Right-of-Ways	0.00	0.00	0.00	0.00	0.00	0.00
746.00 · Leased Equipment	0.00	0.00	0.00	0.00	0.00	0.00
747.00 · Equipment under \$5000	0.00	0.00	0.00	0.00	0.00	0.00
748.00 · Capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00
749.00 · Principle Expense	0.00	0.00	0.00	0.00	0.00	0.00
750.00 · Lead Testing	0.00	0.00	0.00	0.00	0.00	0.00
751.00 · Housing	0.00	0.00	0.00	0.00	0.00	68,238.06
752.00 · Admin. Expense	0.00	0.00	0.00	0.00	0.00	0.00
754.00 · Insurance	0.00	0.00	0.00	0.00	0.00	0.00
756.00 · Mortgage Filing Expenses	0.00	0.00	0.00	0.00	0.00	73.00
757.00 · Interest Expense	14.11	0.00	0.00	0.00	0.00	0.00
758.00 · Loan Closing Expenses	0.00	0.00	0.00	0.00	0.00	0.00
759.00 · Credit Report Exp.	0.00	0.00	0.00	0.00	0.00	0.00
766.00 · Bldg. Maintenance & Repairs	0.00	0.00	172.00	0.00	0.00	0.00
767.00 · Vehicle Maintenance & Repairs	0.00	0.00	0.00	0.00	0.00	0.00
768.00 · Marketing	0.00	0.00	0.00	0.00	0.00	0.00
769.00 · Meeting Expense	0.00	0.00	0.00	0.00	0.00	16.05
782.00 · Printing/Postage	0.00	0.00	0.00	0.00	0.00	0.00
791.00 · Rent	0.00	0.00	0.00	0.00	0.00	0.00
806.00 · Supplies	0.00	0.00	0.00	0.00	0.00	0.00
807.00 · Bank Charges	0.00	0.00	0.00	0.00	0.00	0.00
808.00 · Fuel/Oil	0.00	0.00	0.00	0.00	0.00	0.00
810.00 · Telecommunications	0.00	0.00	0.00	0.00	0.00	0.00
811.00 · Utilities Expense	0.00	0.00	0.00	0.00	0.00	0.00
812.00 · Bldg. Operation Allocation	0.00	0.00	0.00	0.00	0.00	0.00
815.00 · Mileage Expense	0.00	0.00	0.00	0.00	0.00	0.00
816.00 · Travel/Training	0.00	0.00	0.00	0.00	0.00	11.92
820.00 · Use Allowance	2.22	0.00	0.00	0.00	6.11	48.53
829.00 · Down Payment Assistance	0.00	0.00	0.00	0.00	0.00	54,000.00
830.00 · Participant Loans & Grants	0.00	0.00	0.00	0.00	0.00	0.00
890.00 · Matching Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
900.00 · INDIRECT COSTS	0.00	2,522.27	0.00	0.00	1,061.50	4,435.51
	<u>16.33</u>	<u>7,780.04</u>	<u>272.00</u>	<u>0.00</u>	<u>3,439.85</u>	<u>137,050.40</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>1,804.40</u>	<u>-7,780.04</u>	<u>10,039.60</u>	<u>-34,628.99</u>	<u>21,146.15</u>	<u>-13,997.73</u>
<b>SEIRPC adjusted Balance (Exclude RLF's &amp; EDA Facility Grant)</b>	<b>1,804.40</b>	<b>(7,780.04)</b>	<b>10,039.60</b>	<b>(34,628.99)</b>	<b>21,146.15</b>	<b>(13,997.73)</b>

**Southeast Iowa Regional Planning Commission**

**Statement of Activities by Cost Center**

**Year to Date thru July 2011**

	<b>48 GRHTF</b>	<b>60 IDOT</b>	<b>71 EDA RLF</b>	<b>72 IRP-I</b>	<b>73 FM/HC/KK RLF</b>	<b>76 IRP-II</b>
<b>Revenues:</b>						
4100 · Bus Fare Revenues	0.00	0.00	0.00	0.00	0.00	0.00
4500 · Federal/State Revenues	0.00	0.00	0.00	0.00	0.00	0.00
461 - Principle on Loans	0.00	0.00	9,923.82	3,020.30	2,431.72	4,130.20
4700 · Local Revenues	300.00	6,250.00	0.00	0.00	0.00	0.00
4900 · Miscellaneous Revenues	20.72	0.00	123.06	346.37	118.26	0.00
50000-52 RLF Income	0.00	0.00	2,770.16	447.68	712.81	1,463.25
	<u>320.72</u>	<u>6,250.00</u>	<u>12,817.04</u>	<u>3,814.35</u>	<u>3,262.79</u>	<u>5,593.45</u>
<b>Expenditures:</b>						
700.00 · Personnel Expenses	0.00	11,648.60	2,060.45	0.00	0.00	0.00
704.00 · Unemployment	0.00	0.00	0.00	0.00	0.00	0.00
706.00 · Physicals	0.00	0.00	0.00	0.00	0.00	0.00
707.00 · Uniform Expense	0.00	0.00	0.00	0.00	0.00	0.00
708.00 · Drug Testing	0.00	0.00	0.00	0.00	0.00	0.00
709.00 · Personnel Expenses-Other	0.00	0.00	0.00	0.00	0.00	0.00
710.00 · Accounting	0.00	0.00	0.00	0.00	0.00	0.00
712.00 · Advertising	0.00	0.00	0.00	0.00	0.00	0.00
717.00 · Audit	0.00	0.00	0.00	0.00	0.00	0.00
726.00 · Contractual Expenses	0.00	0.00	0.00	0.00	0.00	0.00
728.00 · Information Technology	0.00	0.00	0.00	0.00	0.00	0.00
729.00 · Copier Expense	0.00	0.00	0.00	0.00	0.00	0.00
730.00 · Legal Expense	0.00	0.00	0.00	0.00	0.00	0.00
738.00 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00
740.00 · Dues/Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
741.00 · Public Notices	0.00	0.00	0.00	0.00	0.00	0.00
745.00 · Land, Structures, Right-of-Ways	0.00	0.00	0.00	0.00	0.00	0.00
746.00 · Leased Equipment	0.00	0.00	0.00	0.00	0.00	0.00
747.00 · Equipment under \$5000	0.00	3,205.00	0.00	0.00	0.00	0.00
748.00 · Capital Equipment	0.00	0.00	0.00	0.00	0.00	0.00
749.00 · Principle Expense	0.00	0.00	0.00	0.00	0.00	0.00
750.00 · Lead Testing	0.00	0.00	0.00	0.00	0.00	0.00
751.00 · Housing	0.00	0.00	0.00	0.00	0.00	0.00
752.00 · Admin. Expense	0.00	0.00	0.00	0.00	0.00	0.00
754.00 · Insurance	0.00	0.00	0.00	0.00	0.00	0.00
756.00 · Mortgage Filing Expenses	0.00	0.00	0.00	0.00	5.00	0.00
757.00 · Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00
758.00 · Loan Closing Expenses	0.00	0.00	0.00	0.00	0.00	0.00
759.00 · Credit Report Exp.	0.00	0.00	0.00	0.00	0.00	0.00
766.00 · Bldg. Maintenance & Repairs	0.00	0.00	0.00	0.00	0.00	0.00
767.00 · Vehicle Maintenance & Repairs	0.00	0.00	0.00	0.00	0.00	0.00
768.00 · Marketing	0.00	0.00	0.00	0.00	0.00	0.00
769.00 · Meeting Expense	0.00	0.00	0.00	0.00	0.00	0.00
782.00 · Printing/Postage	0.00	0.00	0.00	0.00	0.00	0.00
791.00 · Rent	0.00	0.00	0.00	0.00	0.00	0.00
806.00 · Supplies	162.36	40.00	0.00	0.00	0.00	0.00
807.00 · Bank Charges	0.00	0.00	0.00	0.00	0.00	0.00
808.00 · Fuel/Oil	0.00	0.00	0.00	0.00	0.00	0.00
810.00 · Telecommunications	0.00	0.00	0.00	0.00	0.00	0.00
811.00 · Utilities Expense	0.00	0.00	0.00	0.00	0.00	0.00
812.00 · Bldg. Operation Allocation	0.00	0.00	0.00	0.00	0.00	0.00
815.00 · Mileage Expense	0.00	0.00	0.00	0.00	0.00	0.00
816.00 · Travel/Training	7.16	7.25	0.00	0.00	0.00	0.00
820.00 · Use Allowance	31.08	768.13	35.52	0.00	0.00	0.00
829.00 · Down Payment Assistance	5,000.00	0.00	0.00	0.00	0.00	0.00
830.00 · Participant Loans & Grants	0.00	0.00	0.00	0.00	0.00	0.00
890.00 · Matching Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
900.00 · INDIRECT COSTS	0.00	5,153.91	884.80	0.00	0.00	0.00
	<u>5,200.60</u>	<u>20,822.89</u>	<u>2,980.77</u>	<u>0.00</u>	<u>5.00</u>	<u>0.00</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>-4,879.88</b>	<b>-14,572.89</b>	<b>9,836.27</b>	<b>3,814.35</b>	<b>3,257.79</b>	<b>5,593.45</b>
<b>SEIRPC adjusted Balance (Exclude RLF's &amp; EDA Facility Grant)</b>	<b>-</b>	<b>(14,572.89)</b>	<b>(2,980.77)</b>	<b>-</b>	<b>15,000.00</b>	<b>-</b>

**Southeast Iowa Regional Planning Commission**  
**Statement of Activities by Cost Center**  
**Year to Date thru July 2011**

	<b>80 RPC</b>	<b>85 RTA</b>	<b>90 LOCAL</b>	<b>TOTAL</b>
<b>Revenues:</b>				
4100 · Bus Fare Revenues	0.00	6,447.64	0.00	6,447.64
4500 · Federal/State Revenues	0.00	27,514.64	0.00	115,123.71
461 - Principle on Loans	0.00	0.00	0.00	20,093.94
4700 · Local Revenues	0.00	49,443.00	94,573.00	176,972.73
4900 · Miscellaneous Revenues	0.00	23.98	231.70	11,197.38
50000-52 RLF Income	0.00	0.00	0.00	5,598.92
	<u>0.00</u>	<u>83,429.26</u>	<u>94,804.70</u>	<u>335,434.32</u>
<b>Expenditures:</b>				
700.00 · Personnel Expenses	12,638.15	24,877.71	12,521.46	81,603.71
704.00 · Unemployment	0.00	0.00	0.00	0.00
706.00 · Physicals	0.00	0.00	0.00	0.00
707.00 · Uniform Expense	0.00	55.40	0.00	55.40
708.00 · Drug Testing	0.00	0.00	0.00	0.00
709.00 · Personnel Expenses-Other	0.00	54.80	0.00	54.80
710.00 · Accounting	292.03	0.00	0.00	292.03
712.00 · Advertising	0.00	0.00	0.00	0.00
717.00 · Audit	0.00	0.00	0.00	0.00
726.00 · Contractual Expenses	0.00	0.00	0.00	100.00
728.00 · Information Technology	0.00	0.00	0.00	0.00
729.00 · Copier Expense	0.00	0.00	0.00	0.00
730.00 · Legal Expense	0.00	0.00	0.00	0.00
738.00 · Depreciation Expense	0.00	0.00	0.00	0.00
740.00 · Dues/Subscriptions	0.00	0.00	0.00	0.00
741.00 · Public Notices	0.00	0.00	0.00	0.00
745.00 · Land, Structures, Right-of-Ways	0.00	0.00	0.00	0.00
746.00 · Leased Equipment	0.00	0.00	0.00	0.00
747.00 · Equipment under \$5000	0.00	0.00	0.00	3,205.00
748.00 · Capital Equipment	0.00	0.00	0.00	0.00
749.00 · Principle Expense	0.00	0.00	0.00	0.00
750.00 · Lead Testing	0.00	0.00	0.00	0.00
751.00 · Housing	0.00	0.00	0.00	68,238.06
752.00 · Admin. Expense	0.00	0.00	0.00	0.00
754.00 · Insurance	0.00	46,816.00	0.00	46,816.00
756.00 · Mortgage Filing Expenses	0.00	0.00	0.00	78.00
757.00 · Interest Expense	0.00	0.00	46.60	60.71
758.00 · Loan Closing Expenses	0.00	0.00	0.00	0.00
759.00 · Credit Report Exp.	0.00	0.00	0.00	0.00
766.00 · Bldg. Maintenance & Repairs	0.00	0.00	0.00	172.00
767.00 · Vehicle Maintenance & Repairs	0.00	2,609.98	0.00	2,609.98
768.00 · Marketing	0.00	0.00	1,315.00	1,315.00
769.00 · Meeting Expense	139.45	0.00	9.43	164.93
782.00 · Printing/Postage	8.80	0.00	84.60	93.40
791.00 · Rent	0.00	800.00	0.00	800.00
806.00 · Supplies	573.61	7.62	59.68	843.27
807.00 · Bank Charges	0.00	0.00	0.00	0.00
808.00 · Fuel/Oil	0.00	0.00	0.00	0.00
810.00 · Telecommunications	1,240.39	621.24	0.00	1,861.63
811.00 · Utilities Expense	0.00	0.00	0.00	0.00
812.00 · Bldg. Operation Allocation	0.00	0.00	0.00	0.00
815.00 · Mileage Expense	0.00	0.00	0.00	0.00
816.00 · Travel/Training	0.00	0.00	5.00	31.33
820.00 · Use Allowance	0.00	314.70	614.44	1,820.73
829.00 · Down Payment Assistance	0.00	0.00	0.00	59,000.00
830.00 · Participant Loans & Grants	0.00	0.00	0.00	0.00
890.00 · Matching Expenditures	0.00	0.00	0.00	0.00
900.00 · INDIRECT COSTS	-31,012.97	11,250.75	5,704.23	0.00
	<u>-16,120.54</u>	<u>87,408.20</u>	<u>20,360.44</u>	<u>269,215.98</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>16,120.54</u>	<u>-3,978.94</u>	<u>74,444.26</u>	<u>66,218.34</u>
<b>SEIRPC adjusted Balance (Exclude RLF's &amp; EDA Facility Grant)</b>	<b>16,120.54</b>	<b>(3,978.94)</b>	<b>74,444.26</b>	<b>60,615.59</b>

## Southeast Iowa Regional Planning Commission

## CHECK REGISTER

July 2011

<b>Type</b>	<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Amount</b>
<b>Jul 11</b>				
Bill Pmt -Check	07/13/2011	23473	Auto Glass Masters	-579.03
Bill Pmt -Check	07/13/2011	23474	Billups Tire and Services Inc.	-2,031.22
Bill Pmt -Check	07/13/2011	23475	Burlington True Value	-40.76
Bill Pmt -Check	07/13/2011	23476	Chris Ralph	-78.10
Bill Pmt -Check	07/13/2011	23477	City of Keokuk.	-1,114.73
Bill Pmt -Check	07/13/2011	23478	City of West Burlington.	-75.31
Bill Pmt -Check	07/13/2011	23479	Daily Gate City	-27.30
Bill Pmt -Check	07/13/2011	23480	Debra Goettig	-285.11
Bill Pmt -Check	07/13/2011	23481	Digital Office Solutions	-268.68
Bill Pmt -Check	07/13/2011	23482	Drake Hardware & Software	-894.00
Bill Pmt -Check	07/13/2011	23483	Farmers Elevator & Exchange, Inc.	-1,314.35
Bill Pmt -Check	07/13/2011	23484	Fullenkamp Insurance Agency	-9,412.80
Bill Pmt -Check	07/13/2011	23485	Gina Hardin	-260.00
Bill Pmt -Check	07/13/2011	23486	Great River Business Health	-94.00
Bill Pmt -Check	07/13/2011	23487	Huffman Welding and Machine	-62.70
Bill Pmt -Check	07/13/2011	23488	Hy-Vee, Inc	-116.42
Bill Pmt -Check	07/13/2011	23489	Josh Stevens	0.00
Bill Pmt -Check	07/13/2011	23490	Louisa Publishing Co.	-12.98
Bill Pmt -Check	07/13/2011	23491	Lowell Gaulke	-1,116.10
Bill Pmt -Check	07/13/2011	23492	LOWES	-10.60
Bill Pmt -Check	07/13/2011	23493	O'Reilly Automotive, Inc.	-37.96
Bill Pmt -Check	07/13/2011	23494	Pauwels Lawn Care	-625.00
Bill Pmt -Check	07/13/2011	23495	Pep Stop	-12.00
Bill Pmt -Check	07/13/2011	23496	Qwest	-189.59
Bill Pmt -Check	07/13/2011	23497	Robert Christensen - IEMA Treasurer	-1,700.00
Bill Pmt -Check	07/13/2011	23498	Sherry Andrews	-11.05
Bill Pmt -Check	07/13/2011	23499	SHOTTENKIRK SUPERSTORE	-4,414.97
Bill Pmt -Check	07/13/2011	23500	SWAILES AUTO SUPPLY INC.	-102.20
Bill Pmt -Check	07/13/2011	23501	Telin Transportation Group	-74.77
Bill Pmt -Check	07/13/2011	23502	The Burlington Hawk Eye	-96.34
Bill Pmt -Check	07/13/2011	23503	The Ivy Bake Shoppe & Cafe	-156.25
Bill Pmt -Check	07/13/2011	23504	Truck Repair Inc.	-125.87
Bill Pmt -Check	07/13/2011	23505	US Cellular	-57.49
Bill Pmt -Check	07/13/2011	23506	Waterworks Car Wash	-196.00
Bill Pmt -Check	07/13/2011	23507	Winfield Beacon/Wayland News	-38.97
Bill Pmt -Check	07/13/2011	23508	Wright Express Fleet Service	-1,212.80
Bill Pmt -Check	07/13/2011	23509	Bancard Services	-1,329.84
Check	07/13/2011	23510	Qwest	-755.39
Check	07/13/2011	23511	Reuther Inc	-68,238.06
Check	07/13/2011	23512	Ebert Supply Company	-184.12
Check	07/13/2011	23513	National Association of Development Org	-40.00
Check	07/13/2011	23514	Gomez Trust Account and Cale Heitmeier	-5,000.00
Check	07/13/2011	23515	Lowell Gaulke	-321.20
Check	07/13/2011	23516	Iowa Secretary of State	-5.00
Check	07/13/2011	23517	Highway 34 Coalition	-440.00
Check	07/13/2011	23518	Keokuk Area Chamber of Commerce	-450.00
Check	07/13/2011	23519	Friends of Community Field	-425.00

Southeast Iowa Regional Planning Commission

**CHECK REGISTER**

July 2011

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Check	07/13/2011	23520	Drake Hardware & Software	-3,205.00
Check	07/13/2011	23521	Fort Dearborn Life Insurance Company	-841.10
Check	07/13/2011	23522	VOID	0.00
Bill Pmt -Check	07/27/2011	23523	Auto Glass Masters	-579.03
Bill Pmt -Check	07/27/2011	23524	City of Burlington, Iowa	-13,800.79
Bill Pmt -Check	07/27/2011	23525	City of Mount Pleasant	-2,466.94
Bill Pmt -Check	07/27/2011	23526	Hope Haven Area Dev Center	-430.25
Bill Pmt -Check	07/27/2011	23527	Iowa Workforce Development	-3,823.36
Bill Pmt -Check	07/27/2011	23528	Myers Construction Inc	-69,257.98
Bill Pmt -Check	07/27/2011	23529	SHOTTENKIRK SUPERSTORE	-79.56
Bill Pmt -Check	07/27/2011	23530	The Ivy Bake Shoppe & Cafe	-36.75
Bill Pmt -Check	07/27/2011	23531	The Kensington	-578.80
Bill Pmt -Check	07/27/2011	23532	Wapello County Emergency Mgmt	-297.49
Check	07/27/2011	23533	Des Moines County Recorder's Office	-27.00
Check	07/27/2011	23534	Lee County Recorder/Registrar	-37.00
Check	07/27/2011	23535	Colby & Annie Springsteen & IA State Bank	-54,000.00
Check	07/27/2011	23536	IPC, Inc.	-400.00
Check	07/27/2011	23537	The Ivy Bake Shoppe & Cafe	-27.00
Check	07/27/2011	23538	American Country Insurance	-46,816.00
Check	07/27/2011	23539	C-CAT, Inc.	-100.00
Check	07/27/2011	23540	Iowa Illinois Office Solutions	-520.80
Check	07/27/2011	23541	Nextel	-621.24
Check	07/27/2011	23542	Jim's Lock & Safe	-139.00
Check	07/27/2011	23543	Brozene Hydraulic Services	-192.59
Check	07/27/2011	23544	Ideal Ready Mix	-33.00
Check	07/27/2011	23545	Carquest Auto Parts	-23.18
Check	07/27/2011	23546	Carolyn Lees	-54.80
Check	07/27/2011	23547	SEIRPC Petty Cash	-139.56
Check	07/27/2011	23548	Ebert Supply Company	-30.00
Check	07/27/2011	23549	Telin Transportation Group	-2,039.12
Check	07/27/2011	23550	SWAILES AUTO SUPPLY INC.	-29.89
Check	07/27/2011	23551	Hy-Vee, Inc	-139.45
Check	07/27/2011	23552	Gerald Huebner	-55.40
Check	07/27/2011	23553	Qwest	-485.00
Check	07/27/2011	23554	River Basin Publications	-65.00

**Jul 11**

**-305,406.14**

Electronic Transfer	Two Rivers Bank & Trust (Qtrly note payment)	-8,961.66
Electronic Transfer	Wellmark	-12,827.92
Electronic Transfer	Payroll	-64,596.24
Electronic Transfer	Payroll Taxes	-21,669.07
Electronic Transfer	Copier Loan Payment	-321.79
Electronic Transfer	(2) Vehicle Loan Payments	-860.92
Electronic Transfer	Alliant Energy	-2,138.75
Electronic Transfer	IPERS	-8,093.16

**-119,469.51**

**TOTAL EXPENDITURES**

**-424,875.65**

**BANCARD Services Credit Card Statement**

**STATEMENT DATE: 6/28/2011**

**PAYMENT DUE DATE: 7/22/2011**

**CHECK# 23509**

**DATE PAID 7/13/2011**

Date	Transaction Description	Expense		Class		Amount	Receipt
		Account#	Type	Class#	Class Name		
<b>MIKE NORRIS</b>							
08-Jun-11	Ivy Bake Shoppe West Burlington	769	Meeting Expense	71.01	RLF	17.01	yes
13-Jun-11	Ivy Bake Shoppe Ft Madison	816	Travel/Training	90	Local	24.15	yes
15-Jun-11	Hawkeye Restaurant Keokuk	769	Meeting Expense	71.01	RLF	50.73	yes
22-Jun-11	Salsbury Industries	766	Bldg Maintenance	22	Facility	405.70	yes
22-Jun-11	De Brito Baking Bistro Mt Pleasant	769	Meeting Expense	71.01	RLF	45.08	yes
24-Jun-11	Corner Market Wapello	769	Meeting Expense	71.01	RLF	13.91	yes
<b>TOTAL</b>						<b>556.58</b>	
<b>DEBORAH LAUGHLIN</b>							
16-Jun-11	Subway	769	Meeting Expense	47.57	GRHTF	54.00	yes
<b>TOTAL</b>						<b>54.00</b>	
<b>ZACH JAMES</b>							
22-Jun-11	Hy Vee	769	Meeting Expense	60	IDOT	76.97	yes
22-Jun-11	Quiznos Mt Pleasant	816	Travel/Training	60	IDOT	17.71	yes
<b>TOTAL</b>						<b>94.68</b>	
<b>KIM SCHISEL</b>							
<b>TOTAL</b>						<b>0.00</b>	
<b>JEFF HANAN</b>							
15-Jun-11	Valley Safety Services	750	Lead Testing	47	Housing	39.00	yes
20-Jun-11	Ivy Bake Shoppe Ft Madison	769	Meeting Expense	71.01	RLF	53.95	yes
30-Jun-11	Hy Vee	769	Meeting Expense	71.01	RLF	8.99	yes
<b>TOTAL</b>						<b>101.94</b>	
<b>BOB KUSKOWSKI</b>							
02-Jun-11	McDonalds Pleasant Hill	816	Travel/Training	85	RTA	6.35	yes
02-Jun-11	McDonalds Pleasant Hill	816	Travel/Training	85	RTA	6.35	yes
12-May-11	Miracle Car Wash	767	Vehicle Maintenance	10	Co Vehicle	48.15	yes
03-Jun-11	Miracle Car Wash	767	Vehicle Maintenance	10	Co Vehicle	48.14	yes
03-Jun-11	Beef House Inc Covington IN	816	Travel/Training	85	RTA	30.59	yes
05-Jun-11	Noodles & Company Indianapolis	816	Travel/Training	85	RTA	7.09	yes
06-Jun-11	Ram Restaurant Indianapolis	816	Travel/Training	85	RTA	19.75	yes
06-Jun-11	Rock Bottom Indianapolis	816	Travel/Training	85	RTA	22.57	yes
07-Jun-11	Ram Restaurant Indianapolis	816	Travel/Training	85	RTA	23.57	yes
08-Jun-11	The Inn Restaurant	816	Travel/Training	85	RTA	13.08	yes
22-Jun-11	The Inn Okoboji	816	Travel/Training	85	RTA	297.00	yes
<b>TOTAL</b>						<b>522.64</b>	
<b>JANNA CLINE</b>							
<b>TOTAL</b>						<b>0.00</b>	
<b>TOTAL</b>						<b>1,329.84</b>	

Hans Trousil

Mike Norris

Southeast Iowa Regional Planning Commission

**A/R Summary**

As of July 31, 2011

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Blair House	150.00	122.50	0.00	0.00	0.00	272.50
Char Mouglin	59.80	0.00	0.00	0.00	0.00	59.80
City of Burlington	0.00	26,085.00	0.00	0.00	10,000.00	36,085.00
City of Fredonia	0.00	398.00	0.00	0.00	0.00	398.00
City of Keokuk	0.00	3,248.00	0.00	0.00	0.00	3,248.00
City of Mt. Pleasant	0.00	0.00	8,550.00	0.00	0.00	8,550.00
City of Oakville	0.00	6,750.00	2,500.00	0.00	0.00	9,250.00
City of Salem	0.00	524.00	0.00	0.00	0.00	524.00
City of Wapello	0.00	0.00	0.00	0.00	5,000.00	5,000.00
City of Westwood	0.00	325.00	0.00	0.00	0.00	325.00
CPC - Des Moines County	531.50	666.00	0.00	0.00	0.00	1,197.50
CPC - Henry County	843.44	0.00	0.00	0.00	0.00	843.44
CPC - Henry County (State Cases)	215.76	0.00	0.00	0.00	0.00	215.76
CPC - Johnson County	45.88	25.00	0.00	0.00	0.00	70.88
CPC - Lee County	27.00	144.18	0.00	0.00	437.42	608.60
CPC - Louisa County	364.32	0.00	0.00	0.00	0.00	364.32
Danville Care Center	75.00	0.00	0.00	0.00	0.00	75.00
Des Moines County Auditor	30,836.00	6,250.00	7,250.00	0.00	0.00	44,336.00
Direct Mail Holdings	0.00	2,825.00	0.00	0.00	0.00	2,825.00
Downtown Partners	0.00	0.00	13,211.00	0.00	0.00	13,211.00
ECIA	0.00	0.00	10,366.00	0.00	0.00	10,366.00
EDA	0.00	0.00	123,330.86	0.00	0.00	123,330.86
Grasshopper Green	0.00	0.00	116.00	0.00	0.00	116.00
Great River Housing Inc.	0.00	0.00	13,685.95	0.00	0.00	13,685.95
IDOT	0.00	0.00	46,926.00	0.00	0.00	46,926.00
Iowa Medicaid Enterprise	12,975.13	0.00	900.82	0.00	0.00	13,875.95
Louisa County Auditor	0.00	9,137.00	22,250.00	0.00	0.00	31,387.00
Mt. Pleasant Chamber of Commerce	0.00	0.00	0.00	0.00	380.00	380.00
Muscatine Community Services	0.00	113.94	0.00	0.00	0.00	113.94
New London Comm. Child Care	362.50	475.00	0.00	0.00	0.00	837.50
Olson-Powell Memorial Chapel	0.00	0.00	0.00	125.00	0.00	125.00
Prairie Ridge Care Center	0.00	50.00	0.00	0.00	0.00	50.00
TMS Management Group, INC.	230.00	0.00	0.00	0.00	0.00	230.00
Town of Columbus City	0.00	472.00	0.00	0.00	0.00	472.00
UIHC	30.00	0.00	0.00	0.00	0.00	30.00
Wonder Years Learning Center	0.00	-120.00	0.00	0.00	0.00	-120.00
<b>TOTAL</b>	<b>46,746.33</b>	<b>57,490.62</b>	<b>249,086.63</b>	<b>125.00</b>	<b>15,817.42</b>	<b>369,266.00</b>

# Lee County Transit Update

OB1



# Memo

To: SEIRPC Board  
From: Mike Norris, Executive Director  
Date: August 17, 2011  
Re: Lee County Transit Update

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SEIRPC is currently working with Lee County and Iowa DOT on transitioning services from 10-15 Transit to SEIBUS. Below are more details on the situation.

1. Lee County has voted to contract with SEIBUS for CPC public transit and CPC transit services in FY2012.
2. Lee County is currently in the 10-15 transit region, operated by the City of Ottumwa. 10-15 and the Ottumwa Transit owe public funds back to Iowa DOT and fines to FTA for overstating ridership figures and receiving undeserved public subsidy, among other infractions.
3. Lee County officially requested to leave the 10-15 28E agreement, which the 10-15 board voted to not allow on August 11.
4. Lee County formally voted to leave the 28E agreement on August 16.
5. 10-15 Transit has indicated they will not return vehicles to Lee County if the county leaves the 28E.
6. DOT has indicated they would allow Lee County to contract with SEIBUS even if they were still technically part of the 28E.

# CEDS Update

OB2



# Memo

To: SEIRPC Board  
From: Mike Norris, Executive Director  
Date: August 17, 2011  
Re: CEDS Update

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The CEDS planning process will begin on September 1, 2011 with the first meeting of the CEDS steering committee.

Staff has populated the steering committee based on Economic Development Administration (EDA) rules and guidelines, and to achieve a diverse representation. There is also equal representation per county.

As reported at the March 2011 full board meeting, for the first time SEIRPC will combine its regional documents into one format. This encourages efficiencies in staff time, committee time and ease of use for the end product. Staff also hopes it will create opportunities for crossing ideas between planning areas.

PLANNING AREAS:

- Economic Development
- Transportation
- Community Development (Housing, Infrastructure)

Staff has also identified subcommittees to structure public input into workable goals and strategies (feel free to give input on Community Development Subcommittee).

SUBCOMMITTEES:

- Economic Development: Great River Region Partnership
- Transportation: SEIRPC Transportation Advisory Committee
- Community Development: SEIRPC Executive Board

The CEDS steering committee roster is on the next page. Please let me know if you have any questions or comments.

# CEDS STEERING COMMITTEE ROSTER

Al Muhlenbruck, Tri-Oak Foods

Brent Schleisman, City of Mount Pleasant

Dan Wiedemeier, Retired AT&T

Dave George, Two Rivers Bank

David File, Iowa Wesleyan College

Don Schmidgall, Hawkeye Group

Elias Gutierrez, Dona Letty Foods

Gary Folluo, Lee County Board of Supervisors

Matt Morris, Fort Madison Bank and Trust

Melissa Garth, UAW

Phil Thomas, Southeastern Community College

Randy Foor, Louisa Communications

Randy Richards, St. Ambrose University

Sue Frice, Iowa Vocational Rehabilitation

Terry Knoke, Poepping, Stone, Bach and Associates

# Public Participation Plan

NB1



# Memo

To: Mike Norris, Executive Director  
From: Zach James, Planning Director  
Date: August 18, 2011  
Re: Draft Public Participation Plan

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As SEIRPC begins work on updating the Regional Long Range Transportation Plan, Iowa DOT suggests a review of the Public Participation Process outlined by the region for engaging the public in regional transportation planning.

Attached is a copy of the existing plan for public participation. Upon review of existing policies, I feel that an update is needed to provide better guidance and expectations for involving the public in the regional transportation planning process. In addition, I feel that we should update our plan to meet most of the requirement for MPO's as outlined in the transportation bill SAFETEA-LU. While we are not required to do this, I feel that it provides the best possibilities for public participation throughout the region. Below is an outline for what will be included in the new Public Participation Plan. We hope to have a full draft available for the next full Board Meeting in September.

Chapter 1: Introduction

Chapter 2: Overview

- Organization Background
- Major Transportation Planning Documents
- Why Public Participation

Chapter 3: Regulations & Requirements

- SAFETEA-LU

Chapter 4: Public Participation during SEIRPC Document Development

- Long Range Transportation Plan
- Transportation Improvement Program
- Transportation Planning Work Program
- Passenger Transportation Plan

Chapter 5: How to Get Involved in the Transportation Planning Process

- Routine & Ongoing Public Involvement Activities
- Contact Information

Chapter 6: Interested Parties in the Transportation Planning Process

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### **Public Notices**

Public notices shall be published for Board meetings where final TIP, LRTP and special studies or modal plans are adopted, concurrent with DOT, FTA and FHWA regulations. Public notices shall also be published for meetings where amendments of the regional TIP shall be voted upon. Public notices shall be posted no less than one week before the hearing in the regional newspaper, the Burlington Hawkeye. In the future, SEIRPC plans to post public hearings on its website as well.

### **Annual TIP Project Request Notifications**

Individual jurisdictions and the media shall be informed as to when Region 16 is seeking projects for inclusion in the annual TIP, and application forms shall be available online on the SEIRPC website from the last week of October until applications are due in December.

### **Public Comment**

The general public shall be afforded the opportunity to provide comments on the annual development of the TIP, LRTP, and the Public Involvement Process through the process outlined herein. In the case of the LRTP, the Public Involvement Process, and the prioritization process for the Surface Transportation Program (STP) and the ENH Program, a minimum of a forty-five (45) day comment period shall be provided.

### **Public Hearings**

Prior to approval of the final TIP, the Board shall hold a public hearing on all the projects being considered for approval in the TIP. The Board shall also hold public hearings as deemed necessary for TIP amendments and prior to the approval of the LRTP. Hearings will be published no less than one week before the hearing.

### **Quarterly Newsletter**

SEIRPC publishes a quarterly transportation planning newsletter. The newsletter is sent to all cities, counties, chamber of commerce offices, and regional newspapers. The newsletter will also be posted on the SEIRPC website. Elements of the newsletter may include, but not limited to: upcoming grant opportunities, activities of SEIRPC transportation planning staff, useful transportation information, DOT activity in southeast Iowa and a profile of a useful transportation plan or planning activity that could benefit southeast Iowa.

### **Web**

SEIRPC posts its TIP, TPWP and other related activities on its website to give the public an opportunity to comment.

### **Accommodation**

Persons requiring special material or presentation formats will be asked for advanced notice of at least one week prior to a public hearing. Reasonable accommodations to provide documents in an accessible format, as required by the American with Disabilities Act, will be made when requested by the public.

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# State/Federal Funding Update

NB2



# Memo

To: SEIRPC Board  
From: Mike Norris, Executive Director  
Date: August 17, 2011  
Re: Federal/State funding update

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As an organization utilizing state and federal funds, SEIRPC should naturally pay close attention to federal and state policy spectacles such as the recent debt ceiling deal.

SEIRPC utilizes the following forms of state and federal funds for the benefit of the region:

- Surface Transportation Program, Federal Highway Administration
- Transportation Enhancements, Federal Highway Administration
- Federal Recreational Trails, Federal Highway Administration
- Highway Bridge Rehabilitation Program, Federal Highway Administration
- Hazard Mitigation Grant Program, Federal Homeland Security
- CDBG, Federal Housing and Urban Development
- HOME, Federal Housing and Urban Development
- 5311 (operating assistance), Federal Transit Administration
- 5309 (capital assistance), Federal Transit Administration
- Brownfield assistance, EPA
- Planning Partnership Program, Economic Development Administration
- Economic Adjustment Assistance, Economic Development Administration
- Revolving Loan Program, Economic Development Administration
- Federal Home Loan Bank, Federal Home Loan Bank
- Intermediary Relending Program, USDA
- MR Waiver/Medicaid, Department of Human Services
- Housing Trust Fund, Iowa Finance Authority
- Project Based Housing, Iowa Finance Authority
- State Revolving Fund, Iowa Finance Authority
- Resource Enhancement and Protection, Iowa DNR

As of this time, all of the federal and state sources listed above are considered discretionary spending. Although the aggregate amounts of discretionary spending are very small parts of the federal and state budget, they will be examined and most likely reduced in the next year and upcoming decade.

SEIRPC has already seen a reduction of STP funds (25%) as the tax revenues flowing into the Highway Trust Fund were insufficient to meet obligation authority for the funds.

How will SEIRPC work within the changing funding landscape and still bring benefits to its members and region?

Staff must continue to be proactive with members and regional partners. Advance planning, project bundling, and smart project development are all areas that will keep southeast Iowa competitive in securing funding sources and completing projects.

It is unlikely that all of the discretionary spending will go away. It will likely come in different forms, perhaps smaller amounts, and with greater expectations.

SEIRPC will continue its mission to serve the region and will adjust and help the region adjust to a changing funding landscape.

# Buxton Scout Information

NB3



# Memo

To: SEIRPC Board  
From: Mike Norris, Executive Director  
Date: August 17, 2011  
Re: Buxton Scout software

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The Buxton company provides economic, demographic and psychographic information to businesses, governments and interested entities. It also uses its data for analysis in various ways.

I was made aware of the Scout product during a July 25 presentation in Burlington. The program is web based and overlays its information on Google Maps. Information contained in the software is a comprehensive database of census data, economic data, data Buxton has purchased from other sources, and business data.

How can the software be used?

- Economic development: Tell commercial/industrial, retail or other business sectors about your community and region. Is there untapped market potential that would attract a new business? What are household's buying habits?
- Planning: What is the breakdown per income segment for households? What is the population around the downtown area? What is the daytime population around retail or food establishments? How does my community/region compare with another? Where would affordable housing be best developed?
- Policy development: How many foreclosures has the community realized? Where is crime concentrated?

As an organization that deals with economic, social and demographic data, this appears to be a very powerful tool with multiple benefits to regional partners. I would like to gauge regional interest to invite Buxton back for a presentation in efforts to move a regional user model forward.

SEIRPC could serve as the regional user/disseminator of information and data to regional partners and provide at a low cost per entity a powerful tool for planning and development.

# Flint River Trail Award

NB4



# Memo

To: SEIRPC Board  
From: Mike Norris, Executive Director  
Date: August 17, 2011  
Re: Flint River Trail Award

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The National Association of Development Organizations (NADO) has awarded SEIRPC an “Excellence in Regional Transportation Award” for facilitating and developing the Flint River Trail in rural Des Moines County and Burlington.

In 2005, Des Moines County contracted with SEIRPC to lead the trail’s development. Since that time, the project has changed from a line item in the Great River Gateway Vision Iowa grant to a physical part of regional recreation.

Through the process, SEIRPC has lead fund raising efforts, grant writing, development strategy and facilitation between the county and the City of Burlington for the joint trail development.

Results to date include:

- \$4.5 million in funds secured for the trail development between the city and county;
- A joint fundraising agreement;
- Opening of 7 miles of off-road trail in the near future;
- Assembly of five committees and over 50 volunteers to assist trail development;
- Developing the longest trail in the region.

The contract model with Des Moines County has lead to a successful partnership with the city and county.

Attached is the 2011 Excellence in Regional Transportation publication from NADO.

# Housing Construction Trailer Update

NB5



# Memo

To: SEIRPC Board  
From: Mike Norris, Executive Director  
Date: August 17, 2011  
Re: Housing Construction Trailer Update

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SEIRPC previously was the recipient of a Self Help Housing grant through USDA – Rural Development.

The project saw seven houses developed with owner’s sweat equity and a positive contribution to the regional housing supply.

The end of the project left SEIRPC with a construction trailer and tools. SEIRPC petitioned USDA-Rural Development to maintain ownership of the equipment for affordable housing development in the region.

USDA-Rural Development approved the request, and the first use of the trailer is complete. Fort Madison chapter of Habitat for Humanity has completed a house, also assisted with a grant obtained by SEIRPC, built in part with the SEIRPC construction trailer.

Users of the trailer carry proof of insurance and assume full liability for use of the tools. A pre-use and post-use inventory is completed and users provide consumable items (blades, bits, etc) and replace tools that are damaged or broken during use.

SEIRPC looks forward to assisting future affordable housing projects with the construction trailer.