

**Southeast Iowa Regional Planning Commission**  
**Full Board Minutes**  
**211 N. Gear Avenue, West Burlington, IA 52655**  
**July 27, 2011**

Members Present: Brent Schleisman, Sue Frice, Hans Trousil, Chris Ball, Bob Fleming (Alternate for City of Burlington), Bob Beck, John Luna (Alternate for City of Fort Madison), Bob Hesler, Mark Hempen, Marc Lindeen (Alternate for Henry County)

Members Absent: Steve Bisenius, Mark Huston, Gary Folluo, Klay Edwards, Jim Howell, David File, Phil Thomas, Michael O'Connor, and Randy Tillman

Guests Present: Sam Shea, IDOT

Staff Present: Mike Norris, Debbie Laughlin, Bob Kuskowski, Jeff Hanan, Kim Schisel, and Madeline Emmerson

Call to order at 12:03 p.m.

### **Agenda Approval**

Motion by Hempen to approve the July 27, 2011 agenda, second by Trousil. All Ayes, motion passed.

### **Consent Agenda Approval**

Norris stated that Trinity Consultants moved into the ground level and that the construction went well. Schisel stated that she is still making year end adjustments, but that the figures should show a positive margin. Motion by Hempen to accept the consent agenda, second by Beck. All Ayes, motion passed.

### **Old Business**

1. Department Reports: Hanan reported on things that were happening in the Development Department, such as the status of the application process for the Housing Trust Fund projects; and that 3 homes are under construction for the Single Family New Construction projects; and that \$55,000 in local match is needed for GRHTF 2012 application process. He further stated that Flood Recovery efforts should be completed in about 3 months, and that there are potential RLF applications in the works. Norris highlighted some points from the Planning Department stating that our intern from Iowa State University anticipates that our new website should be launched in mid to late August; planning department staff recently completed GIS training providing an introduction to the latest version ArcGIS software used by Seirpc; staff will begin working on a Louisa County Trails Plan; and noted upcoming grant opportunities. Kuskowski handed out a press release in regard to new bus service to Iowa City (now operating on Wednesdays also) beginning, August 3, 2011. Kuskowski further stated that the new medical shuttle bus has arrived. Kuskowski stated that we were the successful bidder for the Lee County CPC and public transit business, although the effective start date is not definite at this time, but we are anticipating 25,000 rides annually for the added routes. No action necessary.
2. Public Hearing – Resolution No. 84-2011: A Resolution Adopting the FFY2012 – FFY2015 Transportation Improvement Program (TIP): Schleisman opened the Public Hearing at 12:22 p.m. Emmerson stated that the Transportation Improvement Program (TIP) includes all transportation projects that are receiving federal transportation dollars. Emmerson

further stated that the FFY2015 Target from Iowa DOT is \$1,975,000, and that the Technical Advisory Committee ranked the following projects to receive STP and TE funding: Fort Madison Avenue E – 22<sup>nd</sup> to 24<sup>th</sup> for \$411,280; Burlington – Division St. for \$396,000; Des Moines County – Highway 99 for \$998,770; and the Des Moines County / Burlington – Flint River Trail for \$154,000. Emmerson explained that the full size report is posted on the wall for their review. Schleisman stated that the applications will be due for FFY2016 by the end of December, 2011. Schleisman asked for comments, and there was no one from the public in attendance, and no further comments were made. Frice made a motion to close the Public Hearing to Approve Resolution No. 84-2011: A Resolution Adopting the FFY2012 – FFY2015 Transportation Improvement Program (TIP) at 12:25 p.m., second by Trousil. All Ayes, motion carried. Frice made a motion to Approve Resolution No. 84-2011: A Resolution Adopting the FFY2012 – FFY2015 Transportation Improvement Program (TIP) at 12:25 p.m., second by Trousil. All Ayes, motion carried.

### New Business

1. Golf Outing / GRHTF Fund Raiser: Norris stated that Seirpc is partnering with Great River Housing, Inc. to raise awareness and funds toward the local match for the housing trust fund, which will benefit the regions' cities and counties. Norris further stated that our goal is to raise \$2,500 net proceeds for Great River Housing, Inc. and that we will give the results following the event to see if it will become an ongoing event. No action necessary.
2. Citizen's Advisory Committee (Iowa DOT): Norris stated that the Citizen's Advisory Committee (CAC) was tasked with assisting the Iowa DOT in its legislatively mandated review of current levels of the road use tax fund and its sufficiency for projected construction and maintenance needs in the future. Norris further stated that he presented on behalf of IARC (Iowa Association of Regional Councils) at the July 7 public meeting in Ankeny to advocate for increased revenues into the state road use tax fund. Norris encouraged the board to attend the next public meeting on September 21<sup>st</sup> at Iowa Wesleyan College, 6-8 pm. No action necessary.

### MATTERS FROM THE FLOOR:

None.

Motion to adjourn meeting by Hemen, second by Ball. All Ayes

Meeting adjourned at 12:34 p.m.

Submitted by Debbie Laughlin

\_\_\_\_\_  
Mike Norris, Executive Director

\_\_\_\_\_  
Jim Howell, Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_