

Southeast Iowa Regional Planning Commission  
Special Executive Board Minutes  
3<sup>rd</sup> Floor Conference Room, Memorial Auditorium  
September 16, 2010

Members Present: Brent Schleisman, Sue Frice, Hans Trousil, and Gary Folluo,  
Member Absent: Jim Howell  
Staff Present: Mike Norris, Kim Schisel, Bob Kuskowski, and Debbie Laughlin  
Guests Present: News Media

Call to order at 10:45 A.M.

### Agenda Approval

Motion by Frice to approve the September 16, 2010 agenda, second by Folluo. All Ayes, motion passed.

### Old Business

1. Facility Funding: Norris stated that the closing date on the facility will be October 1, 2010, but that it was possible it could be sooner, and that SEIRPC will be responsible for \$6,207 at close to cover recording fees, lenders attorney fees, abstracting, and a wire transfer fee. Norris updated the board on details pertaining to finance and closing, moving plans, and the requests for proposals that have gone out and are due back on September 15<sup>th</sup> to get the facility ready to move into. Norris further stated that there were also requests for proposals for ongoing contracts for lawn care & snow removal, and weekly cleaning. Norris stated that Big River Resources would like to move in the last week of October, and that SEIRPC plans to move in November 18-19. No action necessary.
2. Resolution No. 78-2010: Resolution Authorizing the Sale of Real Estate and Authorizing Brent Schleisman, Chairman, to Sign Necessary Documents for the Loan: Schleisman stated that this was the main purpose of the special executive board meeting, and that the resolution needs to be signed prior to closing on the facility. Schleisman further stated that Hans Trousil is named as the backup person. Folluo made a motion to approve Resolution No. 78-2010: Resolution Authorizing the Sale of Real Estate and Authorizing Brent Schleisman, Chairman, to Sign Necessary Documents for the Loan, second by Trousil. All Ayes, motion passed.

### MATTERS FROM THE FLOOR:

None.

Motion to adjourn meeting by Trousil.  
Second by Folluo. All Ayes

Meeting adjourned at 11:03 a.m.

Submitted by Debbie Laughlin

\_\_\_\_\_  
Mike Norris, Executive Director

\_\_\_\_\_  
Jim Howell, Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_